**Case Study Submission Form**

The NHS Race and Health Observatory (RHO) has made significant strides in its mission to illuminate racial health disparities and outline what works to improve equity by developing the RHO Health Action Resource Platform (HARP). This new digital platform allows users to explore NHS performance data cut by ethnicity, for each region and healthcare system, and to review examples of good practice case studies that help people take action in addressing these disparities.

This form is designed to capture valuable information about your best practices and research to be placed on HARP. Your contributions will help others understand and potentially replicate successful approaches in addressing health disparities. Please ensure you provide accurate and comprehensive information in each section. If you have any questions or require clarification, please do not hesitate to contact the RHO directly.

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| Title: |  |
| Written by: |  |
| Your Organisation: |  |
| Who can benefit from this case study: (Depending on your audience please read link below before writing  <http://www.plainenglish.co.uk/free-guides.html>) |  |
| Information about your organisation/team  A brief overview of the organization or team involved. Include its mission, services, and any relevant experience related to the case study's topic |  |
|  |  |
| Background |  |
| Brief description of the challenge/problem  define the issue that the project aimed to address. What was the problem or need how was it identified? |  |
| Context  Provide the broader context in which the problem exists. You can use the following as a guide:  **For example,**  **Ethnic inequalities:** Were there disparities among different ethnic groups?  **Policy changes:** Were there new or changing policies that influenced the situation?  **Service demands:** Was there increased pressure on services?  **Staffing issues:** Were there cultural issues or lack of opportunities for staff?  **Political climate, financial challenges, social context:** How did these broader factors play a role? |  |
| Size/scale of the problem (quantitatively and qualitatively)  Provide both quantitative (e.g., numbers, statistics) and qualitative (e.g., impact on individuals, experiences) data to demonstrate the significance of the problem. |  |
| Plan and actions |  |
| What were the aims and objectives?  **"What were the aims and objectives?":** Clearly state what the project intended to achieve. e.g. to achieve [goal] for [Stakeholders]  **Include Key Performance Indicators (KPIs):** How would you measure success? e.g. A 15% reduction in admission.  **How change is going to be tracked:** What data would you collect, and how would you analyse it to see if the project was effective? e.g. We tracked the number of patients from ethnic minority groups who attended follow-up appointments before and after the introduction of the advocacy service. |  |
| Interventions/Methods  Describe the specific actions or activities that were implemented to address the problem |  |
| Who did you collaborate with?  Was this work co-produced with people with lived experience??  Provide details about organisations or people you collaborated with.  List other individuals or groups who were involved or affected by the project (e.g., community leaders, other departments). |  |
| Results (trends, statistical analysis, graphs, tables, numbers and percentages, themes, e.t.c.) |  |
| Quantitative data: Quantitative data: Numbers, statistics, graphs, tables, percentages, etc., to show measurable outcomes. |  |
| Qualitative data:  Quotes, themes, and narratives to illustrate the impact of the project on people's experiences. |  |
| How others can do the same |  |
| What went well?  A balanced view of what went well and why |  |
| What were the biggest challenges and pitfalls and how you overcame them?  A balanced view of what was difficult and why and any unexpected pitfalls |  |
| Enablers  Factors and people that contributed to the project's success.eg. Individuals and organisation that you collaborated with or supported the project and how they made a difference. |  |
| Transferable  Can it be transferred to different services and departments and which ones? |  |
| Is it scalable?  Can the project be implemented at different scales. E.g. local, regional and national |  |
| Project details |  |
| Length of project  The total duration of the project. |  |
| Financial Cost  The financial resources required for the project |  |
| Equipment and resources  The physical or technological resources used. e.g. computer software, access to training, medical devices etc. |  |
| Equality impact assessment  What were the key considerations for your quality impact assessment. |  |
| Next steps/the future of the project |  |
| Current state of the project  Where is the project now? Is it ongoing, completed, or paused?  **Or if you choose you can break it down further and use one of the milestones or similar**  Project Initiation and Planning  Data Collection/Evidence Gathering  Analysis and Interpretation  Reporting and Dissemination  Implementation and Evaluation |  |
| Next phase of the project  What are the next steps planned? |  |
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| Contact |  |
| Your contact details for those who want to follow up |  |
| * Email |  |
| * Phone number |  |
| * Website |  |
| * Social media |  |
|  |  |
| Other organisations/people who might be helpful to contact |  |
| Contant 1 |  |
| * Email |  |
| * Phone number |  |
| * Website |  |
| * Social media |  |
|  |  |
| Contant 2 |  |
| * Email |  |
| * Phone number |  |
| * Website |  |
| * Social media |  |
|  |  |
| Contant 3 |  |
| * Email |  |
| * Phone number |  |
| * Website |  |
| * Social media |  |
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| Further information |  |
| list any templates, documents and resources |  |
| Acknowledgements |  |
| recognise those who played a key role in delivering the change and anyone who contributed to the case study. |  |